

**Hope Academy of West Michigan Board of Directors  
Approved Regular Meeting Minutes**

*Mission: HAWM is a safe place for Preschool to 12<sup>th</sup> grade students and their families where they can succeed academically and grow psychologically, emotionally, and socially.*

**Date: November 19, 2015**

**Time: 7:00 A.M.**

**Place: Hope Academy of West Michigan  
240 Brown Street, SE  
Grand Rapids, MI 49507**

- I. Call to Order and Roll Call - The meeting was called to order by Barth Roberts, President, at 7:01 am.

Board Members Present: Barth Roberts, Dennis Cuson, Linda Haveman and William Kirby, Todd Medendorp

Board Members Absent with Notice: (None)

Others Present: Heidi Cate, Superintendent; Diane Rabe, IES CFO; Randy Zylstra, IES CEO; Dan Gootemoot, COO; Phillip Haack, Principal; Teriena Schwartz, Assistant, Principal; Alan Bosker, School Counselor; James Scholten, FSU; Ronald Rizzo, FSU; Cindy Hillary, HAWM Staff; Allyssa Dean, HAWM Staff; Pastor Byron Salguero, Connecting Communities Program Minister.

- II. Public Comment\* (limited to agenda items only)
- III. Approval of Agenda – A motion to approve the agenda was made by Linda Haveman and supported by William Kirby. The motion passed unanimously.
- IV. Consent Calendar
- A. Approval of October 12, 2015 Special Meeting Minutes
  - B. Approval of October 15, 2015 Regular Meeting Minutes
  - C. Approval of October 27, 2015 Special Meeting Minutes
- A motion to approve the items under Consent Calendar was made by William Kirby and supported by Linda Haveman. The motion passed unanimously.
- V. Old Business
- A. Board Member Recommendations – Barth Roberts and Heidi Cate met with Robert Berkhof and would like to recommend Mr. Berkhof as a HAWM board member pending FSU approval. A motion to approve the board application of Robert Berkhof was made by Dennis Cuson and supported by Todd Medendorp. The motion passed unanimously.
- VI. New Business
- A. FSU-CSO Report – Ronald Rizzo was welcomed by the board. Dr. Rizzo officially introduced Jim Scholten as the new FSU Representative for HAWM. Dr. Rizzo handed over the Contract Extension Review report to Jim to present. Jim addressed all points of the review as observed by the FSU Visitation team. A few of the points

the FSU team highlighted that score of Exceeding Standards. The feed back from parents and staff about the EL program was very positive. Everyone commented and was focused on the whole child not just the test scores. The entire staff seems committed to the Priority Plan (also known as 'The Plan') The FSU team was pleased to see this commitment. One focal point for the staff was to have the student achievement goals better clarified by FSU. Dr. Rizzo has committed to make sure to clarify these goals. One concern that seemed to be consistently brought up was the café food. Although nutritious, taste is lacking.

The student school culture is a positive one. Students enjoy and feel safe at HAWM. The staff showed commitment to the improvement of the school and student achievement. Jim reminds the board and staff "this is all about the kids" and everyone agreed.

Staff recognition was also discussed. The board agreed that positive recognition needs to happen on a consistent basis. The board recommended adding Appreciation/Recognition to the agenda as a monthly item.

Dr. Rizzo expresses appreciation to the school and staff for all the hard work that has been done over the last couple of years and recognizes all of the successes that HAWM has had. The FSU Visitation Team will be recommending to the FSU Board of Trustees that HAWM receives a 3 year extension. Dr. Rizzo also noted that if HAWM receives the 3 year extension and is still on the priority list at the end of the extension the likely hood of another extension is not foreseeable.

- B. Priority Plan Progress Update – Teriena Schwartz reports to the board that the EL population at HAWM is growing. The priority plan and curriculum will be and have been adjusted to accommodate and support the growing population. Additional EL Para-Pros were requested and approved due to the fact there are funds available.
- C. Student Achievement Update – Staff is still in the process of accumulating data.
- D. Integrity Educational Services - Reports
  - 1. Monthly Financial Summary – Dan Goodemoot presented the statement of activities for October 2015 for the General Fund, School Lunch Fund, Parents of Hope Fund, Balance Sheet, Cash Flows report and check register. Financial highlights indicate the accrued State Aid of \$484,862 is based on preliminary count FTE of 328 FTE versus a budget of 348. General Fund has a positive balance of \$379,284 representing 11.2 % of budgeted expenditures.
  - 2. Unemployment Update – the judge's decision came back in favor of IES and the reimbursing status has been approved retroactive to the date of company conception.
  - 3. Post-issuance Tax Compliance Policy Resolution
- E. School Monthly Summary – the board received a written summary
- F. Human Resources Update – Currently there are no openings.
- G. Strategic Planning Discussion – table

H. Priority Plan – proposed bonus Plan – Board discussed bonus options. Further discussion is needed.

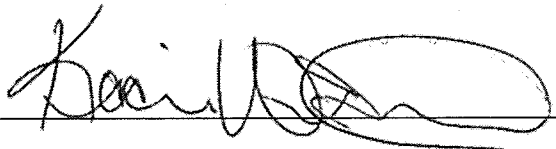
VII. Correspondence

VIII. Extended Public Comment

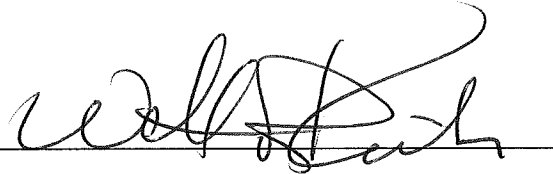
IX. Reconfirmation of Next Meeting Date: December 17, 2015 at 7:00 a.m., at Hope Academy of West Michigan, 240 Brown St. SE, Grand Rapids, MI 49507.

X. Adjournment – a motion to adjourn the meeting was made by Linda Haveman and supported by Dennis Cuson. The motion passed unanimously and the meeting adjourned at 8:57 a.m.

Prepared by Kacie Westmaas

A handwritten signature in cursive script, appearing to read "Kacie Westmaas", written over a horizontal line.

William Kirby, Board Secretary

A handwritten signature in cursive script, appearing to read "William Kirby", written over a horizontal line.