

# Hope Academy of West Michigan Board of Directors

## Approved Regular Meeting Minutes

**Mission:** *Hope Academy of West Michigan is a safe place for students to grow and achieve academic success.*

**Date:** October 23, 2023

**Time:** 7:00 AM

**Place:** Hope Academy of West Michigan  
240 Brown St SE  
Grand Rapids, MI 49507

- I. **Call to Order and Roll Call.** *Barth Roberts called the meeting to order at 6:59 a.m. immediately after Mark Brouwer swore his Oath of Office.*
  - A. **Board Members Present.** Barth Roberts, Mark Brouwer, Barbara Foster, and Dr. Bernard Ayoola.
  - B. **Board Members Absent (with prior notice).** Todd Medendorp.
  - C. **Others Present.** Dr. Heidi Cate, Superintendent; Leslie Cummings, Executive Director Business Office; Dr. Arthur Garner, School Principal (joined at 7:01 a.m.); Joshua Barnhart, Assistant School Principal (left at 7:44 a.m.); Gloria Cassleman, Teacher (left at 7:47 a.m.); Dr. Michele Siderman, FSU Representative; and Amanda Shyne, Recording Secretary.
- II. **Public Comment\* (limited to agenda items only).** *None.*
- III. **Approval of Agenda.** *A motion to approve the agenda was made by Dr. Bernard Ayoola and supported by Barbara Foster. The motion passed unanimously.*
- IV. **Consent Calendar.**
  - A. Approval of the September 25, 2023 Proposed Regular Meeting Minutes. *A motion to approve the September 25, 2023 Proposed Regular Meeting Minutes was made by Barbara Foster and supported by Dr. Bernard Ayoola. The motion passed unanimously.*
- V. **Old Business.** *Barth Roberts reminded the Board that they might experience another director opening and suggesting starting the search for the opening now.*
- VI. **New Business.**
  - A. Student Achievement. *Josh Barnhart reviewed the provided the NWEA Math and Reading data for the past two school years, as well as the provided behavioral data with the Board. The Board requested that the results by grade be provided.*
  - B. Tier IV Plan Goals Update. *Dr. Heidi Cate presented the provided handout to the Board.*
  - C. FSU-CSO Updates &/or Report – Dr. Michele Siderman. *Dr. Michele Siderman reviewed the provided handouts with the Board. Conflict of Interest forms have been emailed to Board Members for completion. FSU-CSO grant applications are due November 10<sup>th</sup>, 2023.*

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1. School Monthly Summary. *Handouts provided prior to the meeting. There were no questions from the Board.*
2. Parent/Community Partners Update. *Handouts provided prior to the meeting. There were no questions from the Board.*
3. DAN Updates. *Handouts provided prior to the meeting. There were no questions from the Board.*

**D. Integrity Educational Services Reports**

**1. Financial Reports**

- a. Monthly Financial Reports. *Leslie Cummings reviewed the September financial reports with the Board. A motion to approve the September check register was made by Dr. Bernard Ayoola and supported by Barbara Foster. The motion passed unanimously.*

*Leslie Cummings also reported the intention to apply for the FSU-CSO grant to help cover the cost of the new camera system being sought for Hope Academy of West Michigan.*

2. Human Resources Reports. *Leslie Cummings reported on the ongoing search for a Math Teacher. The Board was provided with a schedule of IES Events dates through December and invited to attend them as well.*

**VII. Correspondence.** *The Board received a letter approving the appointment of Mark Brouwer to the Board of Directors.*

**VIII. Extended Public Comment\* (limited to non-agenda items only).** *Dr. Heidi Cate has reached out to local businesses for donations to provide students with Holiday gifts and asked the Board to reach out to their networks as well.*

**IX. Reconfirmation of Next Regular Meeting Date.**

December 4, 2023 at 7:00 a.m.  
Hope Academy of West Michigan  
240 Brown Street SE  
Grand Rapids, MI 49507

**X. Adjournment.** *A motion to adjourn the meeting was made by Dr. Bernard Ayoola and supported by Barbara Foster. The motion passed unanimously and the meeting was adjourned at 7:52 a.m.*

*Individuals wishing to address the Board of Directors under Items II and IX above are requested to sign in with the Board Secretary prior to the start of the meeting. Individual comments are limited to no more than three (3) minutes each and a total time allowance not to exceed thirty (30) minutes, unless extended by a vote of the Board. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.*

*Complaints or concerns regarding Board members or school employees associated with the Academy shall first be addressed in writing and delivered to the Board President at least five (5) days prior to the Board meeting or such complaints or concerns shall not be heard by the Board. The Board will not verbally*

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*respond to public comments but may follow up in the most appropriate and time-effective manner. (Source: Board Policy 0167.3)*

*Proposed minutes of this meeting will be available for public inspection at the Hope Academy of West Michigan/Integrity Educational Services Central office at 3300 36th Street, SE Grand Rapids, MI 49512, eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved (in accordance with Open Meetings Act, Public Act 267.)*

Submitted by:



Amanda Shyne  
Recording Secretary

Date: 10/23/2023

Approved by:



Bernard Ayoola  
Board Secretary

Date: 12/04/2023

