

# Hope Academy of West Michigan Board of Directors

## Approved Regular Meeting Minutes

***Mission:** Hope Academy of West Michigan is a safe place for students to grow and achieve academic success.*

**Date:** December 5, 2022

**Time:** 7:00 AM

**Place:** Hope Academy of West Michigan  
240 Brown St SE  
Grand Rapids, MI 49507

- I. Call to Order and Roll Call.** *Barth Roberts called the meeting to order at 7:00 a.m.*
  - A. Board Members Present.** Barth Roberts, Todd Medendorp, Peter Kladder III, Barbara Foster and Dr. Bernard Ayoola.
  - B. Board Members Absent (with prior notice).**
  - C. Others Present.** Dr. Heidi Cate, Superintendent; Leslie Cummings, Executive Director Business Office; Dr. Michele Siderman, FSU Representative; Dr. Arthur Garner, Jr., Principal (joined at 7:03 a.m.); Joshua Barnhart, Assistant Principal (joined at 7:04 a.m. and left at 7:53 a.m.); and Amanda Shyne, Recording Secretary.
- II. Public Comment\* (limited to agenda items only).** *None.*
- III. Approval of Agenda.** *A motion to approve the agenda was made by Peter Kladder III and supported by Todd Medendorp. The motion passed unanimously.*
- IV. Consent Calendar**
  - A.** Approval of the October 24, 2022 Proposed Regular Meeting Minutes. *A motion to approve the October 24, 2022 Proposed Regular Meeting Minutes was made by Peter Kladder III and supported by Todd Medendorp. The motion passed unanimously.*
- V. Old Business**
  - A.** New Member Needed. *Barth Roberts commended Dennis Cuson's 14 years of service on the Board. With his resignation, the Board is in need of two Board Members.*
- VI. New Business**
  - A.** Student Achievement. *Dr. Arthur Garner provided an update on student achievement and upcoming testing dates. Dr. Heidi Cate reviewed the MI School Data Index with the Board. As Ferris waived the NWEA testing, leadership will provide Acadience results to the Board.*
  - B.** School Monthly Summary. *Dr. Arthur Garner reviewed the school monthly summary which included student PBIS celebrations, a successful Parent Night and the donation of over 600 winter coats by the Knights of Columbus for the community.*

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- C. Parent/Community Partners Update. *No update provided.*
- D. Vape Ed Program Approval. *Dr. Heidi Cate provided a description of the Catch My Breath program which is sponsored by the Kent County Health Department. The program will start in January with students and take approximately 7 weeks to complete.*
- E. DAN Updates and Strategic Plan Goals Progress Update. *Dr. Heidi Cate provided an update to the Board on the development of various HQ walkthrough checklists. Peter Kladder III requested copies of the walkthrough be provided to the Board.*
- F. Tier IV Plan Goals. *Dr. Heidi Cate presented the Board with a draft of the Title IV goals which are being reviewed with Ferris this week.*
- G. Update Return to Learn Plan. *Dr. Heidi Cate reviewed the current Return to Learn plan with the Board and recommended no updates other than the district contact person. A motion to adopt the revised Return to Learn plan was made by Barbara Foster and supported by Dr. Barnard Ayoola. The motion passed unanimously.*
- H. Integrity Educational Services Reports
  - 1. Financial Reports
    - a. Monthly Financial Reports. *Leslie Cummings reviewed the October financial reports with the Board. A motion to approve the check register was made by Todd Medendorp and supported by Peter Kladder III. The motion passed unanimously.*
    - b. UIA Security Letter. *Leslie Cummings presented the Board with the UIA security letter and provided a status on the required security deposit.*
    - c. General Insurance Broker Change. *Leslie Cummings discussed the desire to move general insurance services back to BHS. A motion to approve this change was made by Barbara Foster and supported by Dr. Bernard Ayoola. The motion passed unanimously.*
  - 2. Human Resources Reports. *Leslie Cummings reported on current recruiting efforts including the acquisition of two new salaried substitute teachers as well as the need for a middle school Social Studies and English Teacher. Staff received the previously approved 1% increase in the month of November.*
- I. Strategic Planning.
  - 1. Visionary Planning Committee Report. *No update from this Committee.*
  - 2. Building / Academic Planning Committee Report. *No update from this Committee.*
- J. Future Board Members Quorum. *The Board was asked to review their attendance plans for the January, February and March scheduled Board Meetings. A motion to cancel the scheduled meetings on February 27<sup>th</sup> and March 27<sup>th</sup> of 2023, as well as schedule a Regular Board Meeting on April 7<sup>th</sup> was made by Barbara Foster and supported by Peter Kladder III. The motion passed unanimously.*

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K. FSU-CSO Updates &/or Report–Dr. Michele Siderman. *Dr. Michele Siderman reviewed the December 2022 Board Communication from Ferris which included PD opportunities for Board Members in the month of January. She also reviewed the Ferris Financial Scorecard for the 2022 school year.*

**VII. Correspondence.** *Barth Roberts received a grant approval award letter from FSU-CSO.*

**VIII. Extended Public Comment\* (limited to non-agenda items only).** *None.*

**IX. Reconfirmation of Next Regular Meeting Date.**

January 23, 2023 at 7:00 a.m.  
Hope Academy of West Michigan  
240 Brown Street SE  
Grand Rapids, MI 49507

**X. Adjournment.** *A motion to adjourn the meeting was made by Dr. Bernard Ayoola and supported by Barbara Foster. The motion passed unanimously and the meeting was adjourned at 8:14 a.m.*

*Individuals wishing to address the Board of Directors under Items II and IX above are requested to sign in with the Board Secretary prior to the start of the meeting. Individual comments are limited to no more than three (3) minutes each and a total time allowance not to exceed thirty (30) minutes, unless extended by a vote of the Board. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.*

*Complaints or concerns regarding Board members or school employees associated with the Academy shall first be addressed in writing and delivered to the Board President at least five (5) days prior to the Board meeting or such complaints or concerns shall not be heard by the Board. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner. (Source: Board Policy 0167.3)*

*Proposed minutes of this meeting will be available for public inspection at the Hope Academy of West Michigan/Integrity Educational Services Central office at 3300 36th Street, SE Grand Rapids, MI 49512, eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved (in accordance with Open Meetings Act, Public Act 267.)*

Submitted by:



Amanda Shyne  
Recording Secretary

Date: 12/05/2022

Approved by:



Peter Kladder  
Board Secretary

Date: 1/23/2023

