

Hope Academy of West Michigan Board of Directors

Approved Regular Meeting Minutes

Mission: *Hope Academy of West Michigan is a safe place for students to grow and achieve academic success.*

Date: April 25, 2022

Time: 7:00 AM

Place: Hope Academy of West Michigan
240 Brown St SE
Grand Rapids, MI 49507

I. Call to Order and Roll Call. *Barth Roberts called the meeting to order at 7:00 a.m.*

A. **Board Members Present.** Barth Roberts, Dennis Cuson, Todd Medendorp, Barbara Foster and Dr. Bernard Ayoola.

B. **Board Members Absent (with prior notice).** Peter Kladder.

C. **Others Present.** Dr. Heidi Cate, Superintendent; Leslie Cummings, Executive Director Business Office; Dr. Michele Siderman, FSU Representative; Teriena Schwartz, Principal; Deborah Schuitema, Director of Curriculum and Instruction (joined at 7:02 a.m.); Debra Salguero, Family Engagement Coordinator; Kristine Stewart, Interim Assistant Principal (joined at 7:09 a.m.), Carrie Parlin; Teacher (left at 7:28 a.m.) and Amanda Shyne; Recording Secretary.

II. Public Comment* (limited to agenda items only). *None.*

III. Approval of Agenda. *A motion to approve the agenda was made by Todd Medendorp and supported by Dr. Bernard Ayoola. The motion passed unanimously.*

IV. Consent Calendar

A. Approval of March 28, 2022 Proposed Regular Minutes and April 4, 2022 Proposed Special Meeting Minutes. *A motion to approve the March 28, 2022 Proposed Regular Meeting Minutes and the April 4, 2022 Proposed Special Meeting Minutes (with a correction of Barbara Foster instead of Barbara Harvey) was made by Dr. Bernard Ayoola and supported by Todd Medendorp. The motion passed unanimously.*

V. Old Business

A. New Member Needed. *Hope Academy of West Michigan's Board of Directors currently has an opening for one additional member.*

VI. New Business

A. Student Achievement. *Carrie Parlin shared the early successes of the new Writing Curriculum she has seen in her 6th grade class.*

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- B. School Monthly Summary. *Teriena Schwartz presented the School Monthly Summary, which highlighted the donation of student chairs by Steelcase and student successes.*
- C. DAN Updates. *Dr. Heidi Cate updated the Board on current efforts to develop the High-Quality Instruction vision for support staff and update their job descriptions.*
- D. Grand Rapids Promise Zone Authority Correspondence. *A motion to approve the Thrun Acknowledgement and Waiver was made by Barbara Foster and supported by Dennis Cuson. The motion passed unanimously.*
- E. Integrity Educational Services Reports
 - 1. Financial Reports
 - a. Monthly Financial Reports. *Leslie Cummings reviewed the March financial reports with the Board. A motion to approve the check register was made by Todd Medendorp and supported by Barbara Foster. The motion passed unanimously.*
 - b. 2022-2023 School Year Draft Budget. *Leslie Cummings reviewed the 2022-2023 Draft Budget with the Board in anticipation of the next Board Meeting. A motion to approve the 2022-2023 Budget Timeline was made by Barth Roberts and supported by Todd Medendorp. The motion passed unanimously.*
 - c. IES Services Agreement. *Leslie Cummings presented the Ferris CSO non-disapproval letter to the Board. A motion to approve the IES ESP Services Agreement was made by Barbara Foster and supported by Dr. Bernard Ayoola. The motion passed unanimously.*
 - d. Wedgwood 1260 Ekhart Building 3-Month Lease. *Leslie presented and summarized the proposed 3-month Commercial Property Lease from Wedgwood. A motion to approve the Wedgwood Commercial Property Lease was made by Todd Medendorp and supported by Dennis Cuson. The motion passed unanimously.*
 - 2. Human Resources Reports. *Leslie Cummings reported that recruiting for the 2022-2023 school year has started and a high staff retention rate is expected, new staff contracts are scheduled for the first week of June. IES also filled the Human Resources Generalist opening.*
- F. Plan to Win – Chapter 5. *Barth Roberts led the Board in a discussion of the fifth chapter of the Plan to Win book which centered around Excellence. The Board identified a few characteristics of what a school of excellence would be and requested that the Visionary Planning Committee get parent/community member feedback on this as well.*
- G. Strategic Planning.
 - 1. Visionary Planning Committee Report. *The Visionary Planning Committee discussed space constraints, academic impacts and funding considerations. The committee is currently looking for available buildings and options closer to the existing school.*

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2. Building Space Committee Report. *The Building Space Committee walked through the existing school building to experience current space constraints and identify potential areas of modification for utilization. Suggested areas included the lower gym or combining elementary classrooms. The Board will invite a Steelcase representative to tour the building and look for opportunities to utilize available space differently.*

H. FSU-CSO Updates &/or Report–Dr. Michele Sideman. *Dr. Sideman briefly reviewed the FSU May Summary. The Board has now earned all necessary credits with Ferris CSO.*

VII. Correspondence. *The Board received updated 5-year Terms and Conditions of Contract from Ferris State University Board of Trustees. A motion to approve the Terms and Conditions of Contract was made by Dr. Bernard Ayoola and supported by Barbara Foster. The motion passed unanimously.*

VIII. Reconfirmation of Next Regular Meeting Date

May 23, 2022 at 7:00 a.m.
Hope Academy of West Michigan
240 Brown Street SE
Grand Rapids, MI 49507

IX. Adjournment. *A motion to adjourn the meeting was made by Barbara Foster and supported by Dennis Cuson. The motion passed unanimously and the meeting was adjourned at 8:40 a.m.*

Individuals wishing to address the Board of Directors under Items II and IX above are requested to sign in with the Board Secretary prior to the start of the meeting. Individual comments are limited to no more than three (3) minutes each and a total time allowance not to exceed thirty (30) minutes, unless extended by a vote of the Board. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.

Complaints or concerns regarding Board members or school employees associated with the Academy shall first be addressed in writing and delivered to the Board President at least five (5) days prior to the Board meeting or such complaints or concerns shall not be heard by the Board. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner. (Source: Board Policy 0167.3)

Proposed minutes of this meeting will be available for public inspection at the Hope Academy of West Michigan/Integrity Educational Services Central office at 3300 36th Street, SE Grand Rapids, MI 49512, eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved (in accordance with Open Meetings Act, Public Act 267.)

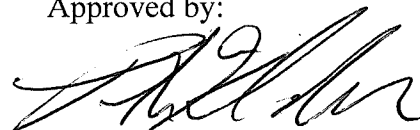
Submitted by:



Amanda Shyne
Recording Secretary

Date: 4/25/2022

Approved by:



Peter Kladder
Board Secretary

Date: 5/23/2022

