

# Hope Academy of West Michigan Board of Directors

## Approved Regular Meeting Minutes

**Mission:** *Hope Academy of West Michigan is a safe place for students to grow and achieve academic success.*

**Date:** April 7, 2023

**Time:** 7:00 AM

**Place:** Hope Academy of West Michigan  
240 Brown St SE  
Grand Rapids, MI 49507

- I. **Call to Order and Roll Call.** *Barth Roberts started the meeting as informational only at 7:15 a.m. due to a lack of quorum. Barth Roberts called the meeting to order at 7:47 a.m. upon the arrival of Dr. Bernard Ayoola and a quorum being present.*
  - A. **Board Members Present.** Barth Roberts, Barbara Foster, Dr. Bernard Ayoola, and Todd Medendorp.
  - B. **Board Members Absent (with prior notice).** Peter Kladder III
  - C. **Others Present.** Dr. Heidi Cate, Superintendent; Leslie Cummings, Executive Director Business Office; Dr. Michele Sideman, FSU Representative; Dr. Arthur Garner, Jr., Principal (attending virtually via Zoom); Joshua Barnhart, Assistant Principal; Amanda Shyne, Recording Secretary.
- II. **Public Comment\* (limited to agenda items only).** *None.*
- III. **Approval of Agenda.** *A motion to add Annual Education Report (AER), 2022-2023 Academic School Calendar, and Letter to Provost and approve the agenda was made by Dr. Bernard Ayoola and supported by Barbara Foster. The motion passed unanimously.*
- IV. **Consent Calendar**
  - A. Approval of the January 23, 2023 Proposed Regular Meeting Minutes. *A motion to approve the January 23, 2023 Proposed Regular Meeting Minutes was made by Dr. Bernard Ayoola and supported by Barbara Foster. The motion passed unanimously.*
- V. **Old Business**
  - A. New Member Needed. *There are two vacancies on the Board.*
  - B. Reappointment Approval – Peter Kladder III. *A motion to approve the reappointment of Peter Kladder III was made by Todd Medendorp and supported by Barbara Foster. The motion passed unanimously.*
- VI. **New Business**

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- A. Student Achievement – Review of Acadience Data. *This item was reviewed as informational only due to a lack of quorum. Dr. Heidi Cate and Joshua Barnhart reviewed the K-6<sup>th</sup> Acadience Data with the Board.*
- B. Tier IV Plan Goals – Data Update. *This item was reviewed as informational only due to a lack of quorum. Dr. Heidi Cate and Joshua Barnhart shared an update on Tier IV Plan Goals with the Board.*
- C. School Monthly Summary. *This item was reviewed as informational only due to a lack of quorum. Dr. Arthur Garner reviewed the school monthly summary which highlighted March as Literacy Month and the reading activities that took place at the school.*
- D. FSU-CSO Updates &/or Report – Dr. Michele Siderman. Dr. Michele Siderman summarized the March and April Board Communications to the Board including specific categories which are considered during reauthorization.
- E. Parent/Community Partners Update. *Joshua Barnhart updated the Board on current engagement efforts including the search for school volunteers for various events and activities.*
- F. DAN Updates. *Dr. Heidi Cate provided an update to the Board including the piloting of two new reading curriculums.*
- G. New EMC Track Programs of Study and Board Resolution. *Dr. Heidi Cate provided an overview of the program and services which will be partnered with Ferris State University. A motion to approve the EMC Ferris State University Partnership Resolution was made by Todd Medendorp and supported by Barbara Foster. The motion passed unanimously.*
- H. Letter to Provost. *A motion to approve the Letter to Provost and send it to FSU-CSO was made by Barbara Foster and supported by Dr. Bernard Ayoola. The motion passed unanimously.*
- I. 2022-2023 Academic School Calendar. *Dr. Heidi Cate reviewed the proposed changes to the 2022-2023 Academic School Calendar which only affect the Open Enrollment dates. A motion to approve the changes to the 2022-2023 Academic School Calendar was made by Dr. Bernard Ayoola and supported by Barbara Foster. The motion passed unanimously.*
- J. Annual Education Report (AER). *Dr. Heidi Cate reviewed the AER with the Board including compliance requirements. A motion to add/ spell out the PBIS acronym and approve the AER was made by Dr. Bernard Ayoola and supported by Todd Medendorp. The motion passed unanimously.*
- K. Integrity Educational Services Reports
  - 1. Financial Reports
    - a. Monthly Financial Reports. *Leslie Cummings reviewed the January and February financial reports with the Board. A motion to approve the January and February check registers was made by Todd Medendorp and supported by Dr. Barnard Ayoola. The motion passed unanimously.*

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- b. DRAFT 2023-2024 Budget. *Leslie Cummings reviewed the DRAFT 2023-2024 Budget with the Board.*
- c. IES ESP Agreement. *Leslie Cummings reviewed the upcoming IES ESP Agreement with the Board. A motion to send the IES ESP agreement to FSU-CSO for review was made by Todd Medendorp and supported by Barbara Foster. The motion passed unanimously.*
- d. Berrien Springs Agreement. *Leslie Cummings asked for the Board's support to send a renewal letter to Berrien Springs. The Board supported this.*
- e. Bank RFP. *Leslie Cummings recommended placing a small portion of the Academy's excess funds within a Money Market Account. She will obtain quotes and bring these to the April 24<sup>th</sup> 2023 Board Meeting for approval.*
- f. Cleverboard Purchase Agreement. *Leslie Cummings reviewed quotes obtained for the replacement of existing smartboards at the Academy with the Board. A motion to approve the purchase of 30 Cleverboards in an amount not to exceed \$130,000.00 was made by Todd Medendorp and supported by Dr. Bernard Ayoola. The motion passed unanimously.*

*Leslie Cummings also reviewed quotes obtained to update the Academy's bathroom plumbing and fixtures with the Board. A motion to approve the purchase of updated bathroom plumbing and fixtures in an amount not to exceed \$30,000.00 was made by Barbara Foster and supported by Dr. Bernard Ayoola. The motion passed unanimously.*

2. Human Resources Reports.

- L. Use of Electronic Devices During Assessments Policy. *Dr. Heidi Cate reviewed the proposed Electronic Device Use Policy with the Board. A motion to approve the Electronic Device Use Policy was made by Dr. Bernard Ayoola and supported by Todd Medendorp. The motion passed unanimously.*

M. Strategic Planning.

- 1. Visionary Planning Committee Report. *No update from this Committee.*
- 2. Building / Academic Planning Committee Report. *No update from this Committee.*

**VII. Correspondence.** *The Board received a letter from FSU-CSO informing them of no findings on the Winter 2022-2023 QPRG Audit. The Board also discussed a Thrun letter on a class action lawsuit regarding social media.*

**VIII. Extended Public Comment\* (limited to non-agenda items only).** *None.*

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**IX. Reconfirmation of Next Regular Meeting Date.**

April 24th, 2023 at 7:00 a.m.  
Hope Academy of West Michigan  
240 Brown Street SE  
Grand Rapids, MI 49507

- X. Adjournment.** *A motion to adjourn the meeting was made by Dr. Bernard Ayoola and supported by Todd Medendorp. The motion passed unanimously and the meeting was adjourned at 8:40 a.m.*

*Individuals wishing to address the Board of Directors under Items II and IX above are requested to sign in with the Board Secretary prior to the start of the meeting. Individual comments are limited to no more than three (3) minutes each and a total time allowance not to exceed thirty (30) minutes, unless extended by a vote of the Board. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.*

*Complaints or concerns regarding Board members or school employees associated with the Academy shall first be addressed in writing and delivered to the Board President at least five (5) days prior to the Board meeting or such complaints or concerns shall not be heard by the Board. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner. (Source: Board Policy 0167.3)*

*Proposed minutes of this meeting will be available for public inspection at the Hope Academy of West Michigan/Integrity Educational Services Central office at 3300 36th Street, SE Grand Rapids, MI 49512, eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved (in accordance with Open Meetings Act, Public Act 267.)*

Submitted by:



Amanda Shyne  
Recording Secretary

Date: 4/7/2023

Approved by:



Peter Kladder  
Board Secretary

Date: 4/24/2023