

**Hope Academy of West Michigan Board of Directors
Approved Regular Meeting and Budget Hearing Minutes**

Mission: *Hope Academy of West Michigan is a safe place for students to grow and achieve academic success.*

Date: May 23, 2022

Time: 7:00 AM

Place: Hope Academy of West Michigan
240 Brown St SE
Grand Rapids, MI 49507

- I. Call to Order and Roll Call.** *Barth Roberts called the meeting to order at 7:00 a.m.*
- A. **Board Members Present.** Barth Roberts, Dennis Cuson, Todd Medendorp, Barbara Foster and Peter Kladder.
- B. **Board Members Absent (with prior notice).** Dr. Bernard Ayoola.
- C. **Others Present.** Dr. Heidi Cate, Superintendent; Leslie Cummings, Executive Director Business Office; Dr. Michele Siderman, FSU Representative; Deborah Schuitema, Director of Curriculum and Instruction; and Kristine Stewart, Interim Assistant Principal.
- II. Public Comment* (limited to agenda items only).** *None.*
- III. Approval of Agenda.** *A motion to add School Safety Liaison, Return to Learn Plan and the 2022-2023 School Calendar and approve the agenda was made by Barbara Foster and supported by Todd Medendorp. The motion passed unanimously.*
- IV. Consent Calendar**
- A. Approval of April 25, 2022 Proposed Regular Minutes. *A motion to approve the April 25, 2022 Proposed Regular Meeting Minutes was made by Todd Medendorp and supported by Barbara Foster. The motion passed unanimously.*
- V. Old Business**
- A. New Member Needed. *Hope Academy of West Michigan's Board of Directors currently has an opening for one additional member. A suggestion to reach out to Community Partners for interest.*
- VI. New Business**
- A. Oath of Office – Barth Roberts. *Barth Roberts took the Oath of Office.*
- B. Student Achievement. *The EVAAS scores were presented by Dr. Cate and school leadership.*
- C. School Monthly Summary. *Debbie Schuitema presented the School Monthly Summary.*

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- D. DAN Updates. *Dr. Heidi Cate updated the Board on current efforts including updating the Support Staff Job Descriptions.*
- E. Approve the 2022-2023 Regular Board Meeting Calendar. *After reviewing and amending the draft calendar, a motion to and approve the 2022-2023 Regular Board Meeting Calendar was made by Peter Kladder and supported by Dennis Cuson. The motion passed unanimously.*
- F. Approve School Safety Liaison Resolution. *The Board reviewed the School Safety Liaison Resolution. A motion to approve the School Safety Liaison Resolution was made by Peter Kladder and supported by Barbara Foster. The motion passed unanimously.*
- G. Approve Return to Learn Plan. *A motion to approve the Return to Learn Plan was made by Barth Roberts and supported by Peter Kladder. The motion passed unanimously.*
- H. Approve 2022-2023 School Calendar. *A motion to approve the 2022-2023 School Calendar was made by Todd Medendorp and supported by Dennis Cuson. The motion passed unanimously.*
- I. Integrity Educational Services Reports
1. Financial Reports
- a. Monthly Financial Reports. *Leslie Cummings reviewed the April financial reports with the Board. A motion to approve the check register was made by Todd Medendorp and supported by Barbara Foster. The motion passed unanimously.*
- b. 2022-2023 School Year Proposed Budget.
- I. Motion to suspend rules for public hearing. *A motion to suspend the rules for a public hearing was made by Peter Kladder and supported by Dennis Cuson. The motion passed unanimously.*
- II. The purpose of this portion of the meeting is to provide the public with the opportunity to review and comment on the 2022-2023 proposed budget.
- III. Open the floor to public comment regarding the 2022-2023 proposed budget. *The board asked for public comment, no public comment was made.*
- IV. Resumption of rules for public hearing. *A motion to resume the rules for public hearing was made by Todd Medendorp and supported by Peter Kladder. The motion passed unanimously.*
- c. Approval of the 2022-2023 Operating Budget. *A motion to approve the 2022-2023 General Appropriation Budget was made by Barbara Foster and supported by Dennis Cuson. The motion passed unanimously.*
- A motion to approve the 2022-2023 School Lunch Appropriation Budget was made by Peter Kladder and supported by Barbara Foster. The motion passed unanimously.*

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- d. Discuss and Approve New Oven for Hope Kitchen. *Leslie discussed the purchase of a new oven for the Hope Kitchen which will cost \$15,000 - \$17,000. The Board supported the purchase following discussion with the Diocese on shared costs.*
- 2. Human Resources Reports. *Leslie Cummings reported on recruiting efforts for a Math Teacher and a Math Interventionist for the 2022-2023 school year. New staff contracts are scheduled for the first week of June.*
- J. Plan to Win – Chapter 6. *Chapter 6 of the Plan to Win will be deferred to next month.*
- K. Strategic Planning.
 - 1. Visionary Planning Committee Report. *Members of the Visionary Planning Committee met with the Boys and Girls club regarding possible space for the high school. The realtor has not been able to locate a suitable building yet. The Board requested that a June Visionary Planning Committee meeting date be set.*
 - 2. Building / Academic Planning Committee Report. *No update from this Committee.*
- L. FSU-CSO Updates &/or Report–Dr. Michele Siderman. *Dr. Siderman briefly reviewed the FSU June Summary. NWEA Reports are due to Ferris on 5/25/2022.*

VII. Correspondence. *The Board received a letter and resolution template regarding the new amendment which will allow for a five-member Board of Directors beginning at their next organizational meeting.*

The Board received a letter from FSU-CSO disapproving the 1260 Ekhart Lease as well as a letter from Grandma's to the Rescue.

VIII. Reconfirmation of Next Regular Meeting Date

June 27, 2022 at 7:00 a.m.
Hope Academy of West Michigan
240 Brown Street SE
Grand Rapids, MI 49507

IX. Adjournment. *A motion to adjourn the meeting was made by Barbara Foster and supported by Dennis Cuson. The motion passed unanimously and the meeting was adjourned at 8:32 a.m.*

Individuals wishing to address the Board of Directors under Items II and IX above are requested to sign in with the Board Secretary prior to the start of the meeting. Individual comments are limited to no more than three (3) minutes each and a total time allowance not to exceed thirty (30) minutes, unless extended by a vote of the Board. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.

Complaints or concerns regarding Board members or school employees associated with the Academy shall first be addressed in writing and delivered to the Board President at least five (5) days prior to the Board meeting or such complaints or concerns shall not be heard by the Board. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner. (Source: Board Policy 0167.3)

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Proposed minutes of this meeting will be available for public inspection at the Hope Academy of West Michigan/Integrity Educational Services Central office at 3300 36th Street, SE Grand Rapids, MI 49512, eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved (in accordance with Open Meetings Act, Public Act 267.)

Submitted by:



Amanda Shyne
Recording Secretary

Date: 5/24/2022

Approved by:



Peter Kladder
Board Secretary

Date: 6/20/2022