

Hope Academy of West Michigan Board of Directors
Approved Regular Meeting Minutes

Mission: *Hope Academy of West Michigan is a safe place for students to grow and achieve academic success.*

Date: June 28, 2021

Time: 7:00 AM

Place: Hope Academy of West Michigan
240 Brown St SE
Grand Rapids, MI 49507

- I. Call to Order and Roll Call.** *Barth Roberts called the meeting to order at 7:00 a.m.*
- A. **Board Members Present.** Barth Roberts, Dennis Cuson, Barbara Foster, Peter Kladder, and Bernard Ayoola.
- B. **Board Members Absent (with prior notice).** Todd Medendorp.
- C. **Others Present.** Dr. Heidi Cate, Superintendent; Leslie Cummings, Executive Director of School Business; Dr. Michele Siderman, FSU Representative; Cindy Hillary, Assistant Principal; Debra Salguero, Notary and Family Engagement Coordinator (left at 7:15 a.m.); Amanda Shyne, Recording Secretary.
- II. Public Comment* (limited to agenda items only).** *None.*
- III. Approval of Agenda.** *A motion to approve the agenda was made by Peter Kladder and supported by Barbara Foster. The motion passed unanimously.*
- IV. Consent Calendar**
- A. Approval of May 24, 2021 Proposed Regular Meeting Minutes. *A motion to approve the May 24th, 2021 Proposed Regular Meeting Minutes was made by Dennis Cuson and supported by Bernard Ayoola. The motion passed unanimously.*
- V. Old Business**
- A. New Member Needed. *Dr. Heidi Cate provided an update on the potential Board Member candidates, Bobbie Medema and Father Jose. Applications for the chair will be distributed to the candidates and completed ones will be brought before the Board during the July 26th, 2021 Regular Board Meeting.*
- VI. New Business**
- A. Oath of Office for Dennis Cuson and Bernard Ayoola. *Dennis Cuson and Bernard Ayoola took the Oath of Office.*

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- B. Student Achievement. *Cindy Hillary reviewed the Student Achievement results with the Board and identified areas of growth and opportunity.*
- C. Review attendance percentages per week for the past month. *Dr. Heidi Cate reviewed the attendance percentages for the weeks of 5/17/2021 – 6/06/2021 with the Board. These percentages were announced as follows:*
- *5/17/2021 – 05/23/2021 96.35%*
 - *5/24/2021 – 5/30/2021 94.66%*
 - *5/31/2021 – 6/06/2021 94.38%*
- D. Re-affirm 2020-2021 COVID-19 Preparedness and Response Plan and Extended Plan. *Dr. Heidi Cate provided an update in which there were no changes to the Hope Academy of West Michigan COVID-19 Preparedness and Response Plan and Extended Plan.*
- The public was given the opportunity to provide comments on the Plan, no comments were made.*
- A motion to re-affirm the 2020-2021 COVID-19 Preparedness and Response Plan and Extended Plan, and to accept the announced attendance percentages report was made by Barbara Foster and supported by Dennis Cuson. The motion passed unanimously.*
- E. School Monthly Summary. *Cindy Hillary presented the School Monthly Summary which included multiple year-end celebrations at different grade levels and an all-school picnic outside.*
- F. DAN and Strategic Plan updates. *Dr. Heidi Cate reported that the DAN Team will be completing the Plan to Win book study at their next meeting, and shared a desire for all stakeholders completing this book study. She also discussed Amplify GR's work with the school.*
- G. Science HQI Vision. *Dr. Heidi Cate presented the collaboratively created Science HQI Vision with the Board noting that next steps will include identifying a professional development or training program for NGSS standards for all Science Teachers within the district. A motion to adopt the Science HQI Vision was made by Peter Kladder and supported by Bernard Ayoola. The motion passed unanimously.*
- H. FUSE/FPME course description for approval/addition to course grade. *Dr. Heidi Cate reviewed the current FUSE/FPME courses currently offered only as after-school courses. These courses, once approved, will be adjusted allowing them to be offered as elective credit-bearing courses. A motion to approve the FUSE/FPME courses was made by Dennis Cuson and supported by Barbara Foster. The motion passed unanimously.*
- I. ESP Evaluation draft. *Dr. Heidi Cate led the Board through the ESP Evaluation draft. Rather than approving the results, the Board asked for a more insightful evaluation to be created and used in future years.*

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J. MHSAA application for 2021-2022 sports. *A motion to approve the MHSAA application for the 2021-2022 School Year was made by Peter Kladder and supported by Bernard Ayoola. The motion passed unanimously.*

K. Culture Work with Board, Plan to Win book study. *Dr. Heidi Cate presented the proposed Plan to Win book study schedule to the Board. This schedule will start in August and completion of the book study will be used to satisfy Board Professional Development requirements.*

L. Integrity Educational Services Reports

1. Financial Reports

a. Monthly Financial Reports. *Leslie Cummings reviewed the May financial reports with the Board. A motion to approve the check register was made by Dennis Cuson and supported by Peter Kladder. The motion passed unanimously.*

b. 2021-2022 Final Budget Approval. *Leslie Cummings reviewed the 2020-2021 Final Budget with the Board. A motion to approve the General Appropriation Resolution was made by Barbara Foster and supported by Dennis Cuson. The motion passed unanimously.*

A motion to approve the School Lunch Appropriation Resolution was made by Peter Kladder and supported by Bernard Ayoola. The motion passed unanimously.

2. Human Resources Reports. *Leslie Cummings reported on the Year End Celebration and the in-person distribution of 2021-2022 Staff Contracts. She also provided a recruiting update.*

M. FSU-CSO Updates &/or Report—Dr. Michele Sideman. *None.*

VII. Correspondence. *Dr. Heidi Cate presented the Ferris State University correspondence summarizing the results of the Personnel Audit conducted by Quality Performance Resource Group, no findings were reported.*

VIII. Extended Public Comment* (limited to non-agenda items only). *None.*

IX. Reconfirmation of Next Regular Meeting Date

July 26, 2021 at 7:00 a.m.
Hope Academy of West Michigan
240 Brown Street SE
Grand Rapids, MI 49507

X. Adjournment. *A motion to adjourn the meeting was made by Barbara Foster and supported by Peter Kladder. The motion passed unanimously and the meeting was adjourned at 8:48 a.m.*

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Individuals wishing to address the Board of Directors under Items II and IX above are requested to sign in with the Board Secretary prior to the start of the meeting. Individual comments are limited to no more than three (3) minutes each and a total time allowance not to exceed thirty (30) minutes, unless extended by a vote of the Board. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.

Complaints or concerns regarding Board members or school employees associated with the Academy shall first be addressed in writing and delivered to the Board President at least five (5) days prior to the Board meeting or such complaints or concerns shall not be heard by the Board. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner. (Source: Board Policy 0167.3)

Proposed minutes of this meeting will be available for public inspection at the Hope Academy of West Michigan/Integrity Educational Services Central office at 3300 36th Street, SE Grand Rapids, MI 49512, eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved (in accordance with Open Meetings Act, Public Act 267.)

Submitted by:



Amanda Shyne
Recording Secretary

Date: 06/30/2021

Approved by:



Peter Kladder
Board Secretary

Date: 7/20/2021