

Hope Academy of West Michigan Board of Directors

Approved Regular Meeting Minutes

Mission: *Hope Academy of West Michigan is a safe place for students to grow and achieve academic success.*

Date: June 27, 2022

Time: 7:00 AM

Place: Hope Academy of West Michigan
240 Brown St SE
Grand Rapids, MI 49507

- I. **Call to Order and Roll Call.** *Barth Roberts called the meeting to order at 7:00 a.m.*
 - A. **Board Members Present.** Barth Roberts, Dennis Cuson, Todd Medendorp, Barbara Foster, Dr. Bernard Ayoola and Peter Kladder.
 - B. **Board Members Absent (with prior notice).** *None.*
 - C. **Others Present.** Dr. Heidi Cate, Superintendent (attending virtually); Leslie Cummings, Executive Director Business Office; Dr. Michele Sideman, FSU Representative; Teriena Schwartz, School Principal (attending virtually); and Amanda Shyne, Recording Secretary.
- II. **Public Comment* (limited to agenda items only).** *None.*
- III. **Approval of Agenda.** *A motion to approve the agenda was made by Todd Medendorp and supported by Barbara Foster. The motion passed unanimously.*
- IV. **Consent Calendar**
 - A. Approval of May 23, 2022 Proposed Regular Minutes. *A motion to approve the May 23, 2022 Proposed Regular Meeting Minutes was made by Todd Medendorp and supported by Dennis Cuson. The motion passed unanimously.*
- V. **Old Business**
 - A. New Member Needed. *Hope Academy of West Michigan's Board of Directors currently has an opening for one additional member. Dr. Heidi Cate will reach out to Community Partners for interest.*
- VI. **New Business**
 - A. Student Achievement. *Teriena Schwartz reviewed student M-Step and MAP results with the Board.*
 - B. School Monthly Summary. *Teriena Schwartz presented the School Monthly Summary including 29 recent graduates, a Talent Show and Prom.*

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- C. DAN Updates. *Dr. Heidi Cate updated the Board on current efforts including SIOP and Adaptive Schools strategies. The Board will hold their Strategic Planning meeting on July 25th, 2022 directly following the regularly scheduled Board Meeting.*
- D. Approve the 2022-2023 Student/Parent Handbooks. *After reviewing the submitted Student/Parent Handbooks, a motion to and approve the 2022-2023 Student/Parent Handbooks was made by Peter Kladder and supported by Barbara Foster. The motion passed unanimously.*
- E. MHSAA Resolution. *The MHSAA Resolution has not yet been received, this item has been moved to the July 25th, 2022 regularly scheduled Board Meeting.*
- F. Integrity Educational Services Reports
1. Financial Reports
 - a. Monthly Financial Reports. *Leslie Cummings reviewed the May financial reports with the Board. A motion to approve the check register was made by Peter Kladder and supported by Todd Medendorp. The motion passed unanimously.*
 - b. Approval of the new Math Curriculum Purchase. *The Board was asked to approve the purchase of a new Math Curriculum which would be utilized for the next 3 years. A motion to approve the purchase of the new Math Curriculum in the amount of \$35,083.00 was made by Barbara Foster and supported by Bernard Ayoola. The motion passed unanimously.*
 - c. Approval of the 2021-2022 Final Operating Budget. *Leslie Cummings reviewed the proposed 2021-2022 Final Operating Budget with the Board. A contradiction in function codes for reporting leases between the Michigan School Accounting Manual and the MDE June Monthly State Aid Report exists. The Board discussed the issue and how to proceed. A motion to add a foot note to the General Appropriation Resolution outlining this contradiction and approve the 2021-2022 Final General Appropriation Budget in accordance with the Michigan School Accounting Manual was made by Peter Kladder and supported by Todd Medendorp. The motion passed unanimously.*

A motion to approve the 2021-2022 Final School Lunch Appropriation Budget was made by Peter Kladder and supported by Barbara Foster. The motion passed unanimously.
 2. Human Resources Reports. *Leslie Cummings reported all 2022-2023 employment contracts have been issued, there is still a need for a secondary Science Teacher and Parent Engagement Coordinator.*
- G. Plan to Win – Chapter 6. *Barth Roberts led a discussion on Chapter 6 of the Plan to Win book which explores effective communication.*

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H. Strategic Planning.

1. Visionary Planning Committee Report. *Members of the Visionary Planning Committee had 2 meetings in the past month to gather data on and explore additional real estate opportunities for the school within the current zip code. A meeting with the St. Francis Xavier and our Lady Guadalupe Diocese will be held to discuss the longevity of leasing the current building.*
2. Building / Academic Planning Committee Report. *No update from this Committee.*

I. FSU-CSO Updates &/or Report–Dr. Michele Sideman. *None.*

VII. Correspondence. *None.*

VIII. Reconfirmation of Next Regular Meeting Date

July 25, 2022 at 7:00 a.m.
Hope Academy of West Michigan
240 Brown Street SE
Grand Rapids, MI 49507

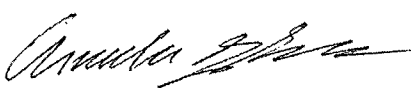
IX. Adjournment. *A motion to adjourn the meeting was made by Barbara Foster and supported by Todd Medendorp. The motion passed unanimously and the meeting was adjourned at 8:22 a.m.*

Individuals wishing to address the Board of Directors under Items II and IX above are requested to sign in with the Board Secretary prior to the start of the meeting. Individual comments are limited to no more than three (3) minutes each and a total time allowance not to exceed thirty (30) minutes, unless extended by a vote of the Board. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.

Complaints or concerns regarding Board members or school employees associated with the Academy shall first be addressed in writing and delivered to the Board President at least five (5) days prior to the Board meeting or such complaints or concerns shall not be heard by the Board. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner. (Source: Board Policy 0167.3)

Proposed minutes of this meeting will be available for public inspection at the Hope Academy of West Michigan/Integrity Educational Services Central office at 3300 36th Street, SE Grand Rapids, MI 49512, eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved (in accordance with Open Meetings Act, Public Act 267.)

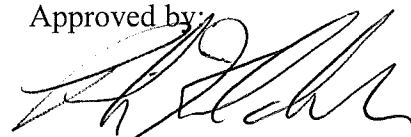
Submitted by:



Amanda Shyne
Recording Secretary

Date: 6/27/2022

Approved by:



Peter Kladder
Board Secretary

Date: 7/25/2022