

Hope Academy of West Michigan Board of Directors

Approved Regular Meeting Minutes

Mission: *Hope Academy of West Michigan is a safe place for students to grow and achieve academic success.*

Date: August 22, 2022

Time: 7:00 AM

Place: Hope Academy of West Michigan
240 Brown St SE
Grand Rapids, MI 49507

- I. **Call to Order and Roll Call.** *Barth Roberts called the meeting to order at 7:01 a.m.*
 - A. **Board Members Present.** Barth Roberts, Dennis Cuson, Todd Medendorp, and Dr. Bernard Ayoola.
 - B. **Board Members Absent (with prior notice).** Barbara Foster and Peter Kladder III.
 - C. **Others Present.** Dr. Heidi Cate, Superintendent; Leslie Cummings, Executive Director Business Office; Dr. Michele Siderman, FSU Representative; Kristine Stewart, Assistant School Principal; Sarah Bender, EL Director; and Janet Piccolo, Family Engagement Coordinator.
- II. **Public Comment* (limited to agenda items only).** *None.*
- III. **Approval of Agenda.** *A motion to approve the agenda was made by Todd Medendorp and supported by Dr. Bernard Ayoola. The motion passed unanimously.*
- IV. **Consent Calendar**
 - A. Approval of July 25, 2022 Proposed Regular, Organizational and Special Meeting Minutes. *A motion to approve the July 25, 2022 Proposed Regular, Organizational and Special Meeting Minutes was made by Todd Medendorp and supported by Dennis Cuson. The motion passed unanimously.*
- V. **Old Business**
 - A. New Member Needed. *Janet Piccolo will provide community member names which Dr. Heidi Cate will contact to complete applications for submission to Ferris prior to the December Trustees meeting.*
- VI. **New Business**
 - A. Student Achievement. *Sarah Bender reviewed the WIDA results with the Board.*
 - B. School Monthly Summary. *Kristine Stewart reviewed the School Summary with the Board which included the success of the Open House, current enrollment numbers and new staff.*

Hope Academy of West Michigan Board of Directors
Approved Regular Meeting Minutes

- C. DAN Updates and Strategic Plan Draft. *Dr. Heidi Cate reviewed the Strategic Plan Goals with the Board.*
- D. MHSAA Resolution. *The Board reviewed the 2022-2023 School Year MHSAA Resolution. A motion to approve the MHSAA Resolution was made by Todd Medendorp and supported by Dr. Bernard Ayoola. The motion passed unanimously.*
- E. Safety Research Review and Recon Report Safety Action Steps Follow Up. *Dr. Heidi Cate reviewed the Safety Research Review and Action Steps with the Board. An update on progress was also provided and the Threat Assessment report is currently being reviewed with Kent ISD.*
- F. Board Sign-Up for Monthly Activities *Dr. Heidi Cate and Kristine Stewart will send out a sign-up sheet to the Board Members.*
- G. Steelcase Space Recommendations. *Dr. Heidi Cate and Kristine Stewart will share the Steelcase Space Recommendations with staff at Hope Academy of West Michigan.*
- H. Board Policy Handbook Review. *The Board reviewed the Board Policy Handbook. A motion to approve the Board Policy Handbook was made by Dr. Bernard Ayoola and supported by Dennis Cuson. The motion passed unanimously.*
- I. Integrity Educational Services Reports
 - 1. Financial Reports
 - a. Monthly Financial Reports. *Leslie Cummings reviewed the July financial reports with the Board. A motion to approve the check register was made by Todd Medendorp and supported by Dennis Cuson. The motion passed unanimously. Leslie Cummings presented the Board with an Audit Questionnaire from Vredeveld Haefner LLC in anticipation for the upcoming financial audit. The Board completed the questionnaire together.*
 - 2. Human Resources Reports. *Leslie Cummings reported on current recruiting efforts.*
- J. Plan to Win – Chapter 8. *Barth Roberts led a discussion on Chapter 8 of the Plan to Win book.*
- K. Strategic Planning.
 - 1. Visionary Planning Committee Report. *Dr. Heidi Cate gave an update on the Committee's current efforts. The committee will set times to meet with stakeholders.*
 - 2. Building / Academic Planning Committee Report. *No update from this Committee.*
- L. FSU-CSO Updates &/or Report–Dr. Michele Sideman. *Dr. Michele Sideman reviewed the August and September/October Board Communications with the Board and shared the new FSU CSO Board Meeting Checklist which she completes at each Board Meeting.*

Hope Academy of West Michigan Board of Directors
Approved Regular Meeting Minutes

VII. Correspondence. *The Board received a letter from Vredeveld Haefner LLC confirming contracted services for the upcoming financial audit.*

VIII. Reconfirmation of Next Regular Meeting Date

September 26, 2022 at 7:00 a.m.
Hope Academy of West Michigan
240 Brown Street SE
Grand Rapids, MI 49507

IX. Adjournment. *A motion to adjourn the meeting was made by Dennis Cuson and supported by Todd Medendorp. The motion passed unanimously and the meeting was adjourned at 8:02 a.m. due to a loss of quorum. The meeting continued as informational only until 8:50 a.m.*

Individuals wishing to address the Board of Directors under Items II and IX above are requested to sign in with the Board Secretary prior to the start of the meeting. Individual comments are limited to no more than three (3) minutes each and a total time allowance not to exceed thirty (30) minutes, unless extended by a vote of the Board. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.

Complaints or concerns regarding Board members or school employees associated with the Academy shall first be addressed in writing and delivered to the Board President at least five (5) days prior to the Board meeting or such complaints or concerns shall not be heard by the Board. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner. (Source: Board Policy 0167.3)

Proposed minutes of this meeting will be available for public inspection at the Hope Academy of West Michigan/Integrity Educational Services Central office at 3300 36th Street, SE Grand Rapids, MI 49512, eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved (in accordance with Open Meetings Act, Public Act 267.)

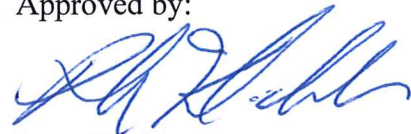
Submitted by:



Amanda Shyne
Recording Secretary

Date: 8/22/2022

Approved by:



Peter Kladder
Board Secretary

Date: 9/26/2022

