## **H.A.W.K.S. fly on the winds of success!**

Hope Academy of West Michigan	Classrooms	Hallways & Stairwells	Office	Cafeteria	Bathrooms	Playground	Technology
Honesty	Do own work	Go to your destination	Speak when spoken to	Remain at your assigned table	Use it quickly	Report problems immediately	Report unapproved sites
	Tell the truth	Use time wisely	Answer any questions that are asked	Report problems immediately		Take turns correctly	Do your own work
Accountability	Complete work Be Respectful	Accept Consequences	Do your job and come back Sit in line on a chair	Clean up your area Dispose of trash correctly Eat something healthy Snacks stay upstairs	Clean up your mess. Wash your hands Flush the toilet	Listen for the whistle Apologize for mistakes	Raise hand quietly Approved sites only Leave monitors at default settings
Workmanship	Stay on task. Do best work	Access bag/locker quickly Quiet in line	Travel quickly and quietly	Process with teachers if necessary	Go to your destination	Line up promptly	Begin work immediately Continue working the entire time
Kindness	Be helpful Use our manners	Hold Doors Be Helpful	Use your manners Show respect towards visitors	Hands and feet to self Say "please" and "thank you"	Allow those with an emergency to go first	Include others	Calm and quiet Leave work stations neat
Safety	Walk Clean up work space	Be Helpful Walk Hands at sides	Wait your turn Wait for permission to	Stay seated Walk	Keep water in the sinks	Stay inside fenced area. Follow the rules	Remain seated Discard all food and drinks
	Hands to self	One step at a time	speak/enter	Stay off Stage	Put trash in bins	Call staff for help	Respect equipment