

Secondary H.A.W.K.S. Fly on the Winds of Success!

Hope Academy of West Michigan	Classrooms	Hallways & Stairwells	Transportation	Cafeteria	Bathrooms	Dismissal	Technology
Honesty	Refrain from copying or cheating Communicate issues and needs with staff Tell the truth when asked.	Go to your destination Use time wisely	Report problems immediately	Remain at your table Report problems immediately	Return promptly	Report problems immediately to staff	Report unapproved sites Do your own work
Accountability	Prepared and on time for class. Maintain 90% or better attendance. Turn in work on time	Accept consequences Be where you are supposed to be Dress in expected attire	Follow driver instructions Follow staff directions	Clean up your area Dispose of trash correctly	Clean up your mess Flush after facility use	Process with your teacher Leave campus promptly and head to your destination	Approved sites only Leave monitors at default settings
Workmanship	Neat, thorough work Put forth best effort on all assignments	Access bag/locker quickly	Follow outing expectations	Process with teachers if necessary	Use time wisely	Turn in work before the end of the day Check for your homework before leaving	Begin work immediately Continue working the entire time
Kindness	Use positive manners Use respectful language Help others when asked	Hold doors Be helpful Use kind words Appropriate volume	Use kind words Greet the driver and respond when spoken to	Say "please" and "thank you" Use appropriate voice volume	Allow those with an emergency to go first Respect privacy	Use school appropriate language while on campus	Calm and quiet Leave work area neat and clean
Safety	No fighting, play fighting, or bullying Follow all class rules	Walk, don't run Hands to yourself Stay to the right	Stay seated and use seatbelts when able Walk to and from transportation	Stay seated Walk Stay off stage	Keep water in the sinks Wash hands	Respect the property and space of others	Remain seated Discard all food and drinks Respect equipment

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